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## SUPPLY CONTRACT NOTICE

Procurement of Diagnostic/Chemistry equipment for the National Centre for Testing Excellence

**Stock Farm St. George Dominica**

**1. Publication reference**

*EuropeAid/135338/D/SUP/DM*

**2. Procedure**

Open

**3. Programme**

DCI – Banana Accompanying Measures

**4. Financing**

**Financing Agreement DM/BAN/2012/024-197**

**5. Contracting authority**

The beneficiary: The Government of the Commonwealth of Dominica

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## CONTRACT SPECIFICATIONS

**6. Description of the contract**

The Dominica Bureau of Standards (DBOS) Fresh Produce Export Quality Control Act was enacted in 2009 which promotes the certification of farms, packinghouses and activities throughout the value chain. Currently, banana is the only crop produced through a fully developed certification scheme, namely Global G.A.P. (Good Agricultural Practices) and Fair Trade.

There is need to develop similar certification schemes (Dominica Global G.A.P.) for other major crops; some of which are identified in Dominica's National Export Strategy. The development of certification schemes for these major crops is being pursued by the DBOS.

To support the DBOS thrust in certification activities, the Banana Accompanying Measures (BAM) Project will provide assistance to purchase Chemistry equipment for the National Centre for Testing Excellence (NCTE) in support of the DBOS certification

activities. The equipment will enhance the NCTE's ability to conduct various tests and analysis which is required for the development and implementation of the Dominica global G.A.P. certification scheme.

Furthermore modern agricultural interventions are based on diagnosis, research which informs operators as to the most cost effective and efficient method of conducting farm operations and treatments given the high cost of agricultural input.

#### **7. Number and titles of lots**

One lot only

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### **TERMS OF PARTICIPATION**

#### **8. Eligibility and rules of origin**

Participation is open to all legal persons [participating either individually or in a grouping (consortium) of tenderers which are established in a Member State of the European Union or in a country or territory of the regions covered and/or authorised by the specific instruments applicable to the programme under which the contract is financed (see item 22 below). All goods supplied under this contract must originate in one or more of these countries. Participation is also open to international organisations. Participation of natural persons is directly governed by the specific instruments applicable to the programme under which the contract is financed.

#### **9. Grounds for exclusion**

Tenderers must submit a signed declaration, included in the Tender Form for a Supply Contract, to the effect that they are not in any of the situations listed in point 2.3.3 of the Practical Guide to contracts procedures for EU external actions.

#### **10. Number of tenders**

Tenderers may submit only one tender per lot. Tenders for parts of a lot will not be considered. Any tenderer may state in its tender that it would offer a discount in the event that its tender is accepted for more than one lot. Tenderers may not submit a tender for a variant solution in addition to their tender for the supplies required in the tender dossier.

#### **11. Tender guarantee**

Tenderers must provide a tender guarantee of Seven thousand nine hundred and eighty six Euro dollars and eighty six Euro cents (€7986.86) when submitting their tender. This guarantee will be released to unsuccessful tenderers once the tender procedure has been completed and to the successful tenderer(s) upon signature of the contract by all parties. This guarantee will be called upon if the tenderer does not fulfil all obligations stated in its tender.

## **12. Performance guarantee**

The successful tenderer will be asked to provide a performance guarantee of 10% of the amount of the contract at the signing of the contract. This guarantee must be provided together with the return of the countersigned contract no later than 30 days after the tenderer receives the contract signed by the Contracting Authority. If the selected tenderer fails to provide such a guarantee within this period, the contract will be void and a new contract may be drawn up and sent to the tenderer which has submitted the next cheapest compliant tender.

## **13. Information meeting and/or site visit**

No information meeting is planned

## **14. Tender validity**

Tenders must remain valid for a period of 90 days after the deadline for submission of tenders.

## **15. Period of implementation of tasks**

Ninety (90) days from contract signature until the provisional acceptance.

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# **SELECTION AND AWARD CRITERIA**

## **16. Selection criteria**

The following selection criteria will be applied to tenderers. In the case of tenders submitted by a consortium, these selection criteria will be applied to the consortium as a whole:

- 1) Economic and financial capacity of tenderer (based on i.a. item 3 of the Tender Form for a Supply Contract). In case of tenderer being a public body, equivalent information should be provided.

Legal persons:

- (a) The average annual turnover of the tenderer must exceed the annualised maximum budget of the contract.

Natural persons:

- (a) The financial situation of the tenderer should not be in deficit, taken into account debts, at the beginning and end of year.

### **2) Professional capacity of Tender.**

Legal persons:

- (a) Has a Professional certificate appropriate to this contract.

Natural persons:

- (a) Has a professional certificate appropriate to this contract.

### **3) Technical capacity of tenderer (based on i.a. items 5 and 6 of the Tender Form for a Supply Contract)**

**Legal persons:**

(a) the tenderer has delivered supplies under at least three contracts with a budget of at least €100,000.00 in Chemistry laboratory Equipment which were implemented during the following period: 3 years from the submission deadline, 19<sup>th</sup> May 2011.

**Natural persons:**

(a) the tenderer has delivered supplies under at least three contracts with a budget of at least €100,000.00 EUR in Chemistry laboratory equipment which were implemented during the following period: 19<sup>th</sup> May 2011.

An economic operator may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links which it has with them. Some examples of when it may *not* be considered appropriate by the Contracting Authority are when the tenderer relies in majority on the capacities of other entities or when they rely on key criteria. If the tenderer relies on other entities it must prove to the Contracting Authority that it will have at its disposal the resources necessary for performance of the contract, for example by producing an undertaking on the part of those entities to place those resources at its disposal. Such entities, for instance the parent company of the economic operator, must respect the same rules of eligibility and notably that of nationality, as the economic operator. Furthermore, the data for this third entity for the relevant selection criterion should be included in the tender in a separate document. Proof of the capacity will also have to be furnished when requested by the Contracting Authority.

**17. Award criteria**

Price.

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**TENDERING****18. How to obtain the tender dossier**

The tender dossier is available from the following Internet address: <https://webgate.ec.europa.eu/europeaid/online-services/index.cfm?do=publi.welcome>. The tender dossier is also available from the Contracting Authority. Tenders must be submitted using the standard Tender Form for a Supply Contract included in the tender dossier, whose format and instructions must be strictly observed.

Tenderers with questions regarding this tender should send them in writing to the Contracting Authority [edf@#cworld.dm](mailto:edf@#cworld.dm) The National Authorising Officer Office of the National Authorising Officer 3<sup>rd</sup> Floor Financial Centre Kennedy Avenue Roseau Commonwealth of Dominica, West Indies: publication reference *EuropeAid/135338/D/SUP/DM*

at least 21 days before the deadline for submission of tenders given in item 19. The Contracting Authority must reply to all tenderers' questions at least 11 days before the deadline for submission of tenders. Eventual clarifications or minor changes to the tender dossier shall be published at the latest 11 days before the submission deadline on the EuropeAid website at <https://webgate.ec.europa.eu/europeaid/online-services/index.cfm?do=publi.welcome> and the Office of the National Authorising Officer website [www.nao.dm](http://www.nao.dm)

**19. Deadline for submission of tenders**

12 pm 19<sup>th</sup> May, 2014.

Any tender received after this deadline will not be considered.

**20. Tender opening session**

19<sup>th</sup> May, 2014 at 2:30 pm at the Conference Room of the Office of the National Authorising Officer/EDF.

**21. Language of the procedure**

All written communications for this tender procedure and contract must be in English.

**22. Legal basis**

The contract is financed under the EU regulation No: 1341/2011 of the European Parliament and of the Council of 13 December 2011, amending Regulation (EC) No: 1905/2006 establishing a financing instrument for development cooperation.